| **Meeting Name:** | **Board Meeting Minutes** | | |
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| **Date & Time:** | 1/08/2021 1:06 PM –1:27 PM | **Meeting Location:** | Zoom |
| **Prepared By:** | Jim McGovern | | |

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| 1. Attendees | | | | | | | | |
| **Executive Board** | | | | **Chairpersons** | | | |
| X | Brenda Allard |  | Cara Barnhard | X | Micah Highland |  |  |
| X | Pat Genovese | X | Greg Meyer |  | Mery Sennett |  |  |
| X | Anita Worden | X | Jim McGovern | X | Diane Rigsbee |  |  |
| X | Robert Zima |  |  |  |  |  |  |

***X*** *for Attended*

| 2. Meeting Minutes | |
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| 1. Conduct Board Meeting to review 2020-21 remaining meetings | 1:06 pm |
| 1. Program Chair Update (Diane)   February meeting will be conducted on Zoom  Ready, but correct spelling Gia Garofalo (Brenda to updated site/email blasts)  CEU apps submitted for spring sessions – waiting for ASSP approval Moderator needed for May session – if a lot of people – smaller break out virtual groups. Topic/concern request included in the registration form.  Brenda – research ZOOM options for virtual break out groups | 1:08 pm |
| 1. Presidents Report (Jim)    * Succession Plan (21-22) Completed    * Newsletter – last sent in December. Jim will work on doing one in Feb.    * Today’s Registered guests    * Use the poll option in Zoom for voting – target April session    * Brenda to post the candidate list on website. | 1:14 pm |
| 1. Membership Report (Cara)    * Current Count verification    * New Members:    * Student recruitment: | 1:16 pm |
| 1. Treasurey Report (Pat)  * Current Funds: $45,371 * Did donate the funds to Loves and Fishes | 1:17 pm |
| 1. Honors & Awards (Mery)   SPY nomination request email blast sent  Any nominations? | 1:19 pm |
| 1. Chicagoland EHS Conference – Planning for 2021   First planning meeting coming up in January |
| 1. Social Event: Maybe? ns are lifted.   Looking to perhaps doing something in the summer/spring when some restrictions are lifted. |
| 1. ROC Spring 2020 on Zoom   (Date TBD) Probably in April | 1:21 pm |
| 1. Golf Outing Planning for 21 (need volunteers)   Date? Date request sent…waiting for response | 1:22 pm |
| 1. Adjourned | 1:27 pm |